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No.NKPSIMS &RC and LMH/IQAC/04-04/2025

Date: 21/04/2025

**Action Taken Report (ATR) based on Minutes of IQAC Meeting  
held on 24.03.2025**

<b>Sr. No.</b>	<b>Agenda / Discussion in the meeting</b>	<b>Action taken</b>
1.	Criteria wise review of IQAC work	Meeting of all Criteria Chairpersons have been initiated by the Director (Academics & Accreditation) for the process of collecting and compiling data of 2024-25 for AQAR which is to be submitted by 1 <sup>st</sup> or 2 <sup>nd</sup> week of December,2025.
2.	Inclusion of integrated teaching related information in Curriculum Committee	The issue was discussed with the MEU Director.
3.	SPAL Activity	Departmental Coordinators of Criteria 2 were reoriented about SPAL activity regarding how to submit the report to IQAC.
4.	e-Content delivery: MOODLE Activity	MEU conducted MOODLE Workshop for departmental MET Coordinators.
5.	IGRC meeting	DAA has directed Director IQAC to schedule the meeting of IGRC. The meeting is scheduled on 25.4.2025.
6.	Strategic Plan – follow up	Follow-up of the Strategic Plan Document will be taken along with the internal Academic & Administrative Audit in June-2025.
7.	Good Clinical Laboratory Practice Certification	CCL in charge has been instructed about GCLP Certification.

  
Dr. Mohana Majumdar  
Director, IQAC  
**Director, IQAC**  
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