



N.K.P. SALVE INSTITUTE OF MEDICAL SCIENCES & RESEARCH CENTRE AND LATA MANGESHKAR HOSPITAL

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NKPSIMS & RC and LMH/Dean/IQAC/11-01/2024

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27th November 2024

MINUTES OF MEETING **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Venue: **Conference Hall**

Date: **26th November 2024**

Time: **12.30 p.m.**

Following members were present in the meeting: -

Sr. No.	Name	Designation
	Dr. Sajal Mitra	Dean
1.	Dr. Kajal Mitra	Director, Academics & Accreditation
2.	Dr. Mohana Majumdar	Director, IQAC
3.	Dr. Arti Kasulkar	Member Secretary
4.	Dr. Shilpa Deo	Prof. Medicine
5.	Dr. Rajesh Dehankar	Prof. Anatomy
6.	Dr. Sharjeel Khan	Assoc. Prof. Forensic Medicine
7.	Dr. Pradeep Pazare	Assoc. Prof. Pediatrics
8.	Dr. Shilpa Hajare	Assoc. Prof., Dept. of Community Med.
9.	Dr. Amruta Dashputra	Assoc. Prof., Pharmacology
10.	Dr. Trupti Dongre	Assoc. Prof Pathology
11.	Dr. Heena Pahuja	Prof. Anesthesiology
12.	Dr. Rakhi Tirpude	Prof. Physiology
13.	Dr. Yamini Pusdekar	Assoc. Prof. Comm. Med.
14.	Dr. Rizwan Ahmed	Assoc. Prof. Paediatrics
15.	Dr. Shadma Quazi	Asst. Prof. Pharmacology
16.	Dr. Meghna Waghmare	Asst. Prof. Physiology
17.	Dr. Kanchan Dhote	Asst. Prof. ENT
18.	Dr. Kalpana Bothale	Assoc. Prof. Pathology
19.	Dr. Kanchan Dwidmuthe	Assoc. Prof. Obst. & Gynae.
20.	Dr. Mahavir Mundra	Assoc. Prof. Biochemistry
21.	Dr. Pallavi Kadwe	Asst. Prof. Biochemistry

At the outset, Director IQAC Dr. Mohana Majumdar welcomed Hon. Dean, Hon. Director, Academics & Accreditations and all members present for the meeting and discussion held as under: -

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1. **Submission of AQAR** : Director IQAC Dr. Mohana Majumdar informed that all the chairpersons have finished the data collection and compilation is in progress except few documents from Account Department and HR department. Hon. Dean Dr Sajal Mitra directed Accounts Department to forward the required documents to IQAC office on priority basis. Director, Academics & Accreditation enquired about the documents pending with HR. HR Director informed that the documents were ready and will be sent.

2. Dr. Pallavi Kadwe expressed her inability to work on metrics 3.4.1 to 3.4.4 of Criteria III. Dr. Mohana requested Hon. Dean to allot a faculty in place of Dr. Smita Pakmode as she had informed her inability to work in IQAC.

3. Director, Academics & Accreditation, VSPMAHE reiterated that the deadline for data compilation i.e. 7th December 2024 and submission of AQAR by 24th December should be adhered to.

4. **Internal Academic & Administrative Audit (AAA)**: Director IQAC Dr. Mohana Majumdar informed that the Internal Academic & Administrative Audit (AAA) has been planned in the month of March 2025 for academic year 2024-25.

5. **IQAC Activities:**

- **Model Making Competition** – Dr. Mohana proposed to organize Model Making Competition for Post Graduate students of our institute on 26th January 2025. Dean, NKPSIMS & RC and LMH, Digdoh and Director, Academics & Accreditation, VSPMAHE approved the same
- **Guest Lecture:** Dr. Arti Kasulkar informed that a Guest Lecture will be organized on e-content by IQAC in the month of April 2025.

The meeting concluded with vote of thanks to the Chair.


(Dr. Mohana Majumdar)
Director, IQAC


(Dr. Kajal Mitra)
Director
Academics & Accreditation


(Dr. Sajal Mitra)
Dean

DEAN
N.K.P. Salve Institute
Of Med. Sciences & RC
and LMH, NAGPUR

Copy to: All concerned who attended the meeting