



**N.K.P. SALVE INSTITUTE OF MEDICAL SCIENCES &  
RESEARCH CENTRE AND LATA MANGESHKAR HOSPITAL**

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NKPSIMS & RC and LMH/Dean/IQAC/11-01/2024  
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27<sup>th</sup> November 2024

**MINUTES OF MEETING**  
**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Venue: **Conference Hall**

Date: **26<sup>th</sup> November 2024**

Time: **12.30 p.m.**

Following members were present in the meeting: -

Sr. No.	Name	Designation
	<b>Dr. Sajal Mitra</b>	Dean
1.	<b>Dr. Kajal Mitra</b>	Director, Academics & Accreditation
2.	<b>Dr. Mohana Majumdar</b>	Director, IQAC
3.	<b>Dr. Arti Kasulkar</b>	Member Secretary
4.	<b>Dr. Shilpa Deoke</b>	Prof. Medicine
5.	<b>Dr. Rajesh Dehankar</b>	Prof. Anatomy
6.	<b>Dr. Sharjeel Khan</b>	Assoc. Prof. Forensic Medicine
7.	<b>Dr. Pradeep Pazare</b>	Assoc. Prof. Pediatrics
8.	<b>Dr. Shilpa Hajare</b>	Assoc. Prof., Dept. of Community Med.
9.	<b>Dr. Amruta Dashputra</b>	Assoc. Prof., Pharmacology
10.	<b>Dr. Trupti Dongre</b>	Assoc. Prof Pathology
11.	<b>Dr. Heena Pahuja</b>	Prof. Anesthesiology
12.	<b>Dr. Rakhi Tirpude</b>	Prof. Physiology
13.	<b>Dr. Yamini Pusdekar</b>	Assoc. Prof. Comm. Med.
14.	<b>Dr. Rizwan Ahmed</b>	Assoc. Prof. Paediatrics
15.	<b>Dr. Shadma Quazi</b>	Asst. Prof. Pharmacology
16.	<b>Dr. Meghna Waghmare</b>	Asst. Prof. Physiology
17.	<b>Dr. Kanchan Dhote</b>	Asst. Prof. ENT
18.	<b>Dr. Kalpana Bothale</b>	Assoc. Prof. Pathology
19.	<b>Dr. Kanchan Dwidmuthe</b>	Assoc. Prof. Obst. & Gynae.
20.	<b>Dr. Mahavir Mundra</b>	Assoc. Prof. Biochemistry
21.	<b>Dr. Pallavi Kadwe</b>	Asst. Prof. Biochemistry

At the outset, Director IQAC Dr. Mohana Majumdar welcomed Hon. Dean, Hon. Director, Academics & Accreditations and all members present for the meeting and discussion held as under: -

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1. **Submission of AQAR** : Director IQAC Dr. Mohana Majumdar informed that all the chairpersons have finished the data collection and compilation is in progress except few documents from Account Department and HR department. Hon. Dean Dr Sajal Mitra directed Accounts Department to forward the required documents to IQAC office on priority basis. Director, Academics & Accreditation enquired about the documents pending with HR. HR Director informed that the documents were ready and will be sent.

2. Dr. Pallavi Kadwe expressed her inability to work on metrics 3.4.1 to 3.4.4 of Criteria III. Dr. Mohana requested Hon. Dean to allot a faculty in place of Dr. Smita Pakmode as she had informed her inability to work in IQAC.

3. Director, Academics & Accreditation, VSPMAHE reiterated that the deadline for data compilation i.e. 7<sup>th</sup> December 2024 and submission of AQAR by 24<sup>th</sup> December should be adhered to.

4. **Internal Academic & Administrative Audit (AAA)**: Director IQAC Dr. Mohana Majumdar informed that the Internal Academic & Administrative Audit (AAA) has been planned in the month of March 2025 for academic year 2024-25.

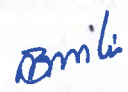
5. **IQAC Activities:**

- **Model Making Competition** – Dr. Mohana proposed to organize Model Making Competition for Post Graduate students of our institute on 26<sup>th</sup> January. 2025. Dean, NKPSIMS & RC and LMH, Digdoh and Director, Academics & Accreditation, VSPMAHE approved the same
- **Guest Lecture:** Dr. Arti Kasulkar informed that a Guest Lecture will be organized on e-content by IQAC in the month of April 2025.

The meeting concluded with vote of thanks to the Chair.

  
(Dr. Mohana Majumdar)  
Director, IQAC

  
(Dr. Kajal Mitra)  
Director  
Academics & Accreditation

  
(Dr. Sajal Mitra)  
Dean  
**DEAN**  
**N.K.P. Salve Institute**  
**Of Med. Sciences & RC**  
**and LMH, NAGPUR**

**Copy to:** All concerned who attended the meeting