



N.K.P. SALVE INSTITUTE OF MEDICAL SCIENCES &
RESEARCH CENTRE AND LATA MANGESHKAR HOSPITAL
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No.NKPSIMS &RC and LMH/IQAC/03-05/2023

Date: 07/03/2024

MINUTES OF MEETING
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Venue: Conference Hall

Date: 5th March,2024

Time: 1.00pm

Following members were present in the meeting: -

| <u>Sr. No.</u> | <u>Name</u> | <u>Designation</u> |
|----------------|-----------------------|------------------------|
| 1. | Dr. V. R. Thombare | Vice Dean, NKPSIMS |
| 2. | Dr. Mohana Majumdar | Director IQAC |
| 3. | Dr. Arti Kasulkar | Secretary IQAC |
| 4. | Dr. Trupti Dongre | Member IQAC |
| 5. | Dr. Deepali Onkar | Criteria Chairperson |
| 6. | Dr. Tanuja Manohar | Criteria Chairperson |
| 7. | Dr. Kalpana Date | Criteria Chairperson |
| 8. | Dr. Pragati Karmarkar | Criteria Chairperson |
| 9. | Dr. Madhur Gupta | Criteria chairperson |
| 10. | Dr. Anant Fulse | Member |
| 11. | Dr. Shilpa Hazare | Member |
| 12. | Dr. Amruta Dashputra | Member |
| 13. | Dr. Prachi Dixit | Criteria chairperson |
| 14. | Dr. Pradeep Pazare | Criteria chairperson |
| 15. | Dr. Prantik Benerjee | Society Representative |
| 16. | Dr. Smita Narad | Member |
| 17. | Dr. Tasneem Ansari | Member |

At the outset, Dr V. Thombare, Vice Dean welcomed all the members and discussed as under: -

1. Dr Mohana Majumdar, Director IQAC informed the house about upcoming NAAC Peer Team Visit scheduled on 2nd and 3rd April 2024. She asked about the status of the documents. All chairpersons informed that all documents are properly arranged in files.
2. Dr. Mohana informed that all the departments should be asked to get 100% documents ready. It was suggested that there should be one separate meeting with all the HODs so that everything can be briefed with all in detail regarding same.
3. Dr. Mohana asked about the MET data. Dr. Gupta said it will be kept in the MET Department and everyone to come to the department and check carefully.
4. Dr. Mohana said that all the documents should be filed by 15/03/2024, so that by 20/03/2024 we will go through each documents and will check one by one.
5. Dr. Mohana said each one to have their PPT and every PPT should have a common format.
6. All the Criteria Chairpersons were asked to keep their criteria folder ready on the inspection day.
7. 3 teams should be prepared for inspection i.e. Hospital Team, College Team and campus team will be required on the inspection day.
8. Dr Arti informed house that the feedback from UG students, Examiners and Teachers has been collected for the year 2023-24. Feedback from Alumni and Employers will be collected very soon.


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9. Dr. Mohana informed that as there is holiday on 29/03/2024 on the eve of Good Friday, but looking to the inspection work, IQAC Office will remain open on that day and CR will be granted to all.
10. Discussion was held on the welcome of NAAC Inspectors. Dr. Pradeep Pazare suggested that there should be march by Security Guards with NAAC Inspector from College Gate to Dean Office.
11. Dr. Trupti was advised to coordinate with Chairperson, College Students' Council, regarding arrangements for cultural eve on 2nd April 2024.
12. It was suggested that 4-6 Alumni should be invited on the Inspection Day. Some names of the Alumni were suggested by the members.

The meeting concluded with vote of thanks to the Chair.


Dr. Mohana Majumdar
Director, IQAC
Director, IQAC
NKPSIMS & RC and LMH, Nagpur.

Copy to : All concerned who attended the meeting