



N.K.P. Salve Institute of Medical Sciences & Research Centre and
Lata Mangeshkar Hospital, Nagpur
Digdoh Hills, Hingna Road, Nagpur - 440 019

INTERNAL QUALITY ASSURANCE CELL

Chairperson
Dr Kajal Mitra
Dean

Director
Dr Mohana Majumdar
Director IQAC

Secretary
Dr Arti Kasulkar
Asso. Prof., FMT

Members

Mr. Sudhir Deshmukh
Dr. Vilas Thombare
Dr. Sulabha Joshi
Dr. Manish Sawane
Dr. Madhur Gupta
Dr. Trupti Dongre
Dr. Anup Marar
Dr. Archana Joshi
Mr. Shashi Kumar
Maj. Dr. Lokesh Gotmare
Dr. Mayank Gadkari
Mr. Kiran Satpute

NKPSIMS & RC and LMH/IQAC/10-02/2021

Date: 04/10/2021

MINUTES OF MEETING INTERNAL QUALITY ASSURANCE CELL (IQAC)

Venue : **Conference Hall**

Date : **29th September 2021**

Time : **12.00 a.m.**

Following members were present in the meeting:-

Sr. No.	Name	Designation
1.	Dr. Kajal Mitra	Dean, NKPSIMS
2.	Dr. Mohana Majumdar	Director, IQAC
3.	Dr. V. R. Thombare	Teacher Representative
4.	Dr. Manish Sawane	Teacher Representative
5.	Dr. Sulbha Joshi	Teacher Representative
6.	Dr. Madhur Gupta	Teacher Representative
7.	Shri. Sudhir Deshmukh	Management Representative
8.	Dr. Arti Kasulkar	Member Secretary
9.	Dr. Trupti Dongre	NAAC Representative
10.	Dr. Deepali Onkar	Criteria Chairperson
11.	Dr. Tanuja Manohar	Criteria Chairperson
12.	Dr. Charuta Gadkari	Criteria Chairperson
13.	Dr. Kalpana Date	Criteria Chairperson
14.	Dr. Pragati Karmarkar	Criteria Chairperson
15.	Dr. Rajesh Dehankar	Criteria Chairperson
16.	Dr. Archana Joshi	Stakeholder
17.	Dr. Maj. Lokesh Gotmare	Administrative Representative
18.	Mr. Shashi Kumar	Administrative Representative
19.	Dr. Mayank Gadkari	Administrative Representative
20.	Mr. Kiran Satpute	Administrative Representative

At the outset Dean welcomed all members and discussed as under :-

1. Dean informed that AQAR will have to be submitted to NAAC before 31st December 2021. Dean said that Dr. Mohana Majumdar, DGA will head the IQAC Committee after Dr. Chari left.

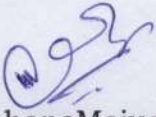
...contd.2...

2. Dr. Mohana gave power point presentation and informed about the composition of IQAC Committee.
3. Dr. Mohana said that IQAC needs entire information, but information from the departments is not reaching in time. It was said that due to the multiple centers, departments could be having a problem. It was suggested that there should be one center where all the departments will send their information and from there it will be sent to other agencies / centers. IQAC requires the information for the Academic Year 2020-21. Dean said that documentation of various programmes / activities leading to quality improvement report to be submitted at IQAC and MET to circulate to other places. After discussion it was decided that all the departments will send information through E-Mail every week to IQAC.
4. The information sent to IQAC and MET Cell should be daily checked by Criteria Chairpersons and re-directed to respective criteria emails.
5. The IQAC and NAAC meeting will be held every month on Second Friday at 1.00 p.m. Dr. M. V. Sawane suggested Google forms to be created for storing data. Dean said that till next meeting Google forms should be ready. Dr. Sawane was requested to conduct one training session regarding the same.
6. One form to be prepared for periodical conduct of academic and administrative audit along with their follow up activities. Dean asked Dr. Mohana to find out how it can be done.
7. It was complained that internet speed is not proper and that it should be increased in all the institutes with proper names on bills. IT Incharge was instructed to look into the matter.
8. Dr. Kalpana Date said that International Student Cell is required. Dean said that Dr. Date should consult other medical institutes.

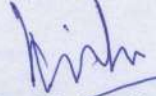
9. Dr. MohanaMajumdar, DGA informed that new E-Mail I.D. of IQAC has been created and sent through mail to all the departments. Dr. Majumdar requested Dr. Sulabha Joshi, HOD OBGY to work towards starting add-on new courses and requested Mr. Shashi Kumar to conduct training programme for Non-Teaching Staff.

Dean informed that a consultant has been contacted for pursuing the work of NABH.

The meeting concluded with vote of thanks to the Chair.


(Dr. MohanaMajumdar)
Director, IQAC

Director, IQAC
NKPSIMS & RC and LMH, Nagpur.


(Dr. KajalMitra)
Dean

DEAN
N.K.P. Salve Institute
Of Med. Sciences & R
and LMH, NAGPUR