



N.K.P. Salve Institute of Medical Sciences & Research Centre and  
Lata Mangeshkar Hospital, Nagpur  
Digdoh Hills, Hingna Road, Nagpur - 440 019

**INTERNAL QUALITY ASSURANCE CELL**

**Chairperson**  
Dr Kajal Mitra  
Dean

**Director**  
Dr Mohana Majumdar  
Director IQAC

**Secretary**  
Dr Arti Kasulkar  
Asso. Prof., FMT

NKPSIMS & RC and LMH/IQAC/ 11-06/ 2021

Date: 26/11/2021

**Members**

Mr. Sudhir Deshmukh  
Dr. Vilas Thombare  
Dr. Sulabha Joshi  
Dr. Manish Sawane  
Dr. Madhur Gupta  
Dr. Trupti Dongre  
Dr. Prantik Banerjee  
Dr. Archana Joshi  
Mr. Shashi Kumar  
Maj. Dr. Lokesh Gotmare  
Dr. Mayank Gadkari  
Mr. Kiran Satpute  
Ms. Sanskruti Dorlikar

**Minutes of IQAC Meeting held on 26/11/2021**

The following members attended the meeting which was held in College Council Hall with proper COVID guidelines:

1. Dr. Kajal Mitra, Dean, NKPSIMS & RC and LMH, Nagpur
2. Dr. Mohana Majumdar, Director IQAC
3. Dr. Arti Kasulkar, Member Secretary / Alumni Representative
4. Dr. Vilas Thombre, Teacher Representative
5. Dr. Sulbha Joshi, Teacher Representative
6. Dr. Manish Sawane, Teacher Representative
7. Dr. Madhur Gupta, Teacher Representative
8. Dr. Trupti Dongre, Teacher Representative
9. Maj. Dr. Lokesh Gotmare, Administrative Representative
10. Mr. Upendra Yadav, Administrative Representative
11. Dr. Charuta Gadkari, Criteria Chairperson
12. Dr. Pradeep Pazare, Criteria Chairperson
13. Dr. Deepali Onkar, Criteria Chairperson
14. Dr. Kalpana Date, Criteria Chairperson

- Dr. Mohana Majumdar, Director, IQAC, welcomed all the IQAC members and Criteria Chairpersons for the meeting.
- Director, IQAC informed that a letter has been received from MUHS, Nashik regarding NAAC. The discussion was held regarding the reporting period for submission of information of the institute whether Academic Year of July-2020 to June-2021 or calendar year. It was decided that the data for academic year will be submitted.
- Director, IQAC informed that IQAC office is not receiving the appropriate data from departments i.e. without letter head, document not signed by authority, without outward number etc.
- Dr. Kajal Mitra, Dean suggested that a system has to be generated for collection of data for such type of work. Dr. Pazare suggested that the distribution of work can be done amongst each departmental staff according to criteria to ease out the workload. The suggestion was accepted by all members present in the meeting.

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- Dr. V. R. Thombre said that the deadline for submission of information from departments regarding AQAR may be extended for 2 days. i.e. on 1<sup>st</sup> December, 2021.
- Dr. Sulbha Joshi said that all HODs to be informed through College Council Meeting for preparation of AQAR.
- Dr. Majumdar informed that most of the committee meetings are taking place through ERP. The Chairpersons of all the remaining committees should conduct assigned meetings through ERP and minutes of meeting should be uploaded through the ERP. It is suggested that a circular to be given to the chairpersons / co-chairpersons/ member secretary of each committee for using ERP software.
- Dr. Date said that UG and PG should be made aware of NAAC so that the required information can be collected easily with their help.
- Dr. Mohana Majumdar informed that a notification from NAAC has been received in which registration for National Academy Depository (NAD) is required and formalities for login to be done by the Dean Office. Dr. Mitra directed Dr. Manish Sawane to look into the matter and register with NAD.
- Director IQAC informed that the registration for 3<sup>rd</sup> National Level NIRF Workshop has been done and workshop is scheduled on 10<sup>th</sup> and 11<sup>th</sup> December-2021. Registration fees for 5 participants is also deposited. Dr. Mohana Majumdar, Dr. Ajeet Saoji, Dr. Charuta Gadkari, Dr. Madhur Gupta and Dr. Kalpana Date are nominated to attend the same.
- Dr. Mohana Majumdar informed that the awareness regarding access of depository Shodh-Ganga project to be promoted in the teaching staff. Dean directed Dr. Charuta Gadkari to look into the matter and do the needful.
- Upgradation due to IQAC during 2020-21: Use of ERP, changes in infrastructure, NABL, New website, Solar Project, Fire Project, Registration of Alumni Association, MoU with G.H. Rasoni Engineering College for Incubation Centre, Research Department.
- The IT Department was directed to submit the information in 200 words regarding Management Information System for AQAR.
- Dr. Madhur Gupta informed that MOODLE is not functioning properly and the concerned vendor is not responding causing inconvenience to the program of teaching-learning which is very much important and insisted to restart the same ASAP. Dr. Mitra directed I.T. Department to look into the matter and consider a new vendor for the same.

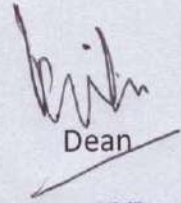
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- Dr. Deepali Onkar said that the information required from Accounts for Criteria 6 is not received due to delay in audit for the year 2020-21. Dean sir said as Govt. of India has already extended the date of submission of ITR it may take time. So decision was taken to wait till 10<sup>th</sup> December 2021 for required data.
- Meeting concluded with vote of thanks.



Director, IQAC

Director, IQAC  
NKPSIMS & RC and LMH, Nagpur.



Dean

DEAN  
NKPS Salve Institute  
Of Med. Sciences & R  
and EMH, NAGPUR