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committees with student representation**

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**N.K.P. Salve Institute of Medical Sciences & Research Centre
and
Lata Mangeshkar Hospital
Digdoh Hills, Hingna Road, Nagpur – 440 019**



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COLLEGE STUDENTS' COUNCIL 2022-23

Dr. Anne Wilkinson
Advisor

Dr. Kajal Mitra
Dean & Patron

Dr. Mohana Majumdar
Advisor

Dr. Sushrut Fulare
Chairperson

Dr. Aniruddha Deoke
Member, SW board, MUHS Nashik

Dr. Rajesh Dehankar
Co-Chairperson

Mr. Rushikesh Ghanokar

President

Ms. Aditi Kshirsagar

General Secretary

NKPSIMS & RC & LMH/CSC/ 56b /22-23

Date: 15th March 2023

Following members were present for the meeting conducted on 15th March at 12:00 PM in the College students' council.

Teacher Incharge :

Dr. Sushrut Fulare (Chairperson)
Dr. Rajesh Dehankar (Co-Chairperson)
Dr. Trupti Dongre, Incharge: Cultural Committee
Dr. Kalpana Date, Incharge: Hobby Lobby
Dr. Shilpa Hajare, Incharge: Social & Outreach Committee
Dr. Sushil Gawande, Incharge: Music Committee
Dr. Arti Kasulkar , Incharge: Students' Grievances
Dr. Rakhee Tirpude, Incharge: Debate & Publications
Dr. Rajesh Dehankar, Incharge: Sports Committee

Student Representatives:

- Mr. Rushikesh Ghanokar (President)
- Mr. Mayur Andhale (Vice President)
- Ms. Aditi Kshirsagar (Secretary)
- Mr. Daksh Baraskar (Treasurer)
- Mr. Yuvraj Morke (Joint Secretary)
- Ms. Disha Jibhakate (Joint Secretary)
- Mr. Gaurav Pawar (Sports Secretary)
- Mr. Harsh Malekar (Joint Sports Secretary)
- Mr. Madhur Ugale (Joint Sports Secretary)
- Mr. Yashraj Deshmukh (U.R)
- Ms. Shravani Yende (LR -2021)
- Ms. Gauri Kela (LR-2021)
- Ms. Rashi Jhunjunwala (LR-2022)
- Dr. Ashutosh Ade (IR-2017)
- Mr. Bonny Naik (IR-2018)
- Dr. Rohan Jogewar (P.G. R)
- Ms. Khushboo Sathawane (CR-2019)
- Mr. Pradeep Sole (CR-2020)
- Mr. Vivek Ingole (CR- 2021)
- Mr. Taranjot Singh Narula (CR- 2022)

Agenda : Planning of JOSH 2023

Discussion:

- Dates of Josh finalized from 3rd April to 16th April 2023.
- Events for sports finalized.
- Time and venue finalized.
- Incharges finalized for various event.
- Budget for Sports and Cultural events of JOSH .
- Requirement of Music Room.
- Regarding repairing of music instruments.
- Discussion regarding Wall Mirror .

Action items

- Sports

Person responsible

Mr.Gaurav Pawar
Mr.Harsh Malekar
Mr.Madhur Ugale
Ms. Gauri Kela

- Inauguration of JOSH

Mr.Rushikesh Ghanokar
Mr. Mayur Andhale
Ms.Aditi Kshirsagar

- Arts Exhibition & Wall Mirror

Ms. Shravani Yende
Ms. Khushboo Sathwane
Ms. Disha Jibhakate
Mr.Yuvraj Morke
Mr. Bonny Naik

- Anandotsav

Mr. Pradeep Sole
Mr. Mayur Andhale
Mr. Taranjot Singh Narula

- Treasure Hunt

Ms. Disha Jibhakate
Mr. Mayur Andhale
Mr. Yuvraj Morke

- Talent Show

Mr. Gaurav Pawar
Mr. Daksh Baraskar
Mr. Madhur Ugale
Ms.Rashi Jhunjunwala

Action items

- Fashion Show

- Drama

- Antakshari

- Music Night

- Intercollegiate Music

- DJ Night /Concert

- Release of Ectopic Beat

- Validectory

- Catering

The meeting ended with vote of thanks.


Ms. Aditi Kshirsagar

General Secretary


Dr. Rajesh Dehankar

Co-Chairperson

Person responsible

Mr. Daksh Baraskar
Mr. Bonny Naik
Mr. Gaurav Pawar
Ms. Aditi Kshirsagar

Ms. Khushboo Sathwane
Mr. Pradeep Sole
Mr. Vivek Ingole
Mr. Daksh Baraskar

Mr. Yuvraj Morke
Mr. Pradeep Sole
Ms. Disha Jibhakate

Mr. Rushikesh Ghanokar
Mr. Yashraj Deshmukh
Mr. Madhur Ugale
Ms. Shravani Yende

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Mr. Madhur Ugale
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Mr. Bonny Naik
Mr. Daksh Baraskar

Mr. Yashraj Deshmukh
Ms. Gauri Kela
Mr. Vivek Ingole

Mr. Rushikesh Ghanokar
Mr. Mayur Andhale
Mr. Harsh Malekar

Mr. Pradeep Sole
Mr. Vivek Ingole
Mr. Taranjot Singh Narula


Mr. Rushikesh Ghanokar

President


Dr. Sushrut Fulare

Chairperson



**N.K.P. SALVE INSTITUTE OF MEDICAL SCIENCES &
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NKPSIMS & RC and LMH/Dean/Estb./246/2023

05th May 2023

MINUTES OF COLLEGE COUNCIL MEETING

Venue : **Inspire Hall**

Date : **5th April 2023**

Time : **2.00 p.m.**

Following members were presents in the meeting :-

- | | | |
|----|---------------------------------|---|
| 1. | Dr. Kajal Mitra | Dean |
| 2. | Dr. V. R. Thombare | Vice Dean (Administration) |
| 3. | Dr. Nitin Deosthale | Vice Dean (Clinical) / M.S. |
| 4. | Dr. Manish Sawane | Member Secretary, College Council Committee |
| 5. | Dr. Mohana Majumdar | Director, (General Administration) |
| 6. | Dr. Aniruddha Deoke | Medical Superintendent, RHTC-Katol |
| 7. | Col. Dr. Vikas Dhanorkar | Director (Hospital Administration) |
| 8. | Dr. Sushil Pandey | Director, Directorate of Research |

PRE CLINICAL

- | | | |
|-----|--------------------------|-----------------------------|
| 9. | Dr. Deepali Onkar | Prof. & H.O.D. Anatomy |
| 10. | Dr. Madhur Gupta | Prof. & H.O.D. Biochemistry |

PARA CLINICAL

- | | | |
|-----|------------------------------|-----------------------------------|
| 11. | Dr. H. T. Kanade | Prof. & H.O.D. Forensic Medicine |
| 12. | Dr. Neena Nagdeo | Prof. & H.O.D. Microbiology |
| 13. | Dr. Sabiha Maimoon | Prof. & H.O.D. Pathology |
| 14. | Dr. Riyaz A. Siddiqui | Asso. Prof. & H.O.D. Pharmacology |

CLINICAL
MEDICINE & ALLIED

- | | | |
|-----|------------------------------|--|
| 15. | Dr. Tanuja Manohar | Prof. & H.O.D. General Medicine |
| 16. | Dr. Avinash Dhok | Prof. & H.O.D. Radiodiagnosis & Imaging |
| 17. | Dr. Milind Borkar | Prof. & H.O.D. Dermatology, Venerology & Leprosy |
| 18. | Dr. Anil Sontakke | Prof. & H.O.D. Respiratory Medicine |
| 19. | Dr. Shubhada Deshmukh | Prof. & H.O.D. Emergency Medicine |
| 20. | Dr. Sushil Gawande | Prof. Psychiatry |

SURGERY & ALLIED

- | | | |
|-----|-----------------------------|---|
| 21. | Dr. Nitin Wasnik | Prof. & H.O.D. General Surgery |
| 22. | Dr. Anjali Bhure | Prof. & H.O.D. Anaesthesiology |
| 23. | Dr. Nilesh Joshi | Asso. Prof. Orthopaedics |
| 24. | Dr. Rekha Khandelwal | Prof. & H.O.D. Ophthalmology |
| 25. | Dr. V. V. Harkare | Prof. & H.O.D. Otorhinolaryngology |
| 26. | Dr. Jitendra Mehta | Prof. & H.O.D. Plastic & Reconstructive Surgery |

OBST. & GYNAE

- | | | |
|-----|----------------------------------|------------------------------|
| 27. | Dr. (Mrs.) Anuja Bhalerao | Prof. & H.O.D. Obst. & Gynae |
|-----|----------------------------------|------------------------------|

PAEDIATRIC

- | | | |
|-----|--------------------------|---------------------------|
| 28. | Dr. Girish Nanoti | Prof. & H.O.D. Paediatric |
|-----|--------------------------|---------------------------|

ADMINISTRATIVE OFFICE

29.	Mr. Jaydeep Nayse	Incharge, Medical Record Department
30.	Maj. (Dr.) Lokesh Gotmare	Sr. Admn. Officer
31.	Dr. Manisha Choudhari	Administrative Officer (Hospital)
32.	Dr. Mayank Gadkari	Administrative Officer (Hospital)
33.	Mrs. Soniya Sarve	Incharge, Library
34.	Mr. Mithilesh Bhagde	Office Executive, U. G. Cell
35.	Mr. Kiran Satpute	I. T. Department
36.	Mrs. Avanti Sone	H.R. Executive

STUDENTS REPRESENTATIVES [SWA]

37.	Mr. Rushikesh Ghanokar	President, College Student Council
38.	Ms. Aditi Kshirsagar	Secretary, College Student Council

At the outset Dean welcomed all the members for College Council Meeting and discussed as under :-

1. **STUDENTS' RELATED MATTERS** :-
 - i. **Attendance in Classes** : Some HODs informed the house that the attendance of the students in the classes had become less. The President and Secretary of College Student Council were told that the Class Representative should ensure that the attendance of classes is maintained. Dr. Neena Nagdeo, Incharge, U. G. Cell also informed that parents were also concerned about the attendance of the students. College Student Council President / Secretary were directed to convey this message to the students otherwise there will be strict action. They said at present the attendance is little less because of the Annual Social Gathering JOSH. Dean asked the Academic Monitoring Committee to monitor the attendance of students.
 - ii. **Sports** : Sr Admn Officer informed that the matches are going on under the JOSH 2023 and requested the faculty to attend the same, so that in the presence of faculty any untoward incidence can be avoided. Dean asked some teachers to attend sports activities.
2. **Inspections** : The NMC Inspections were held on 01/02/2023, which were awaited since long. Dean complemented the efforts of everyone i.e. Teaching, Non-Teaching Staff and thanked the Management for extending their co-operation for the inspection, which was not easy task. There were so many new norms, which we have completed. He informed that a letter has been received for the renewal of permission for admission of Third Batch with 200 intake. Another University inspection for Continuation/Extension of Affiliation will be held anytime between 10/04/2023 to

27/04/2023, as per MUHS letter. Hence all are requested to be well prepared in aspects like faculty, clinical workload, infrastructure, records, etc.

Dean further informed that National Medical Commission will conduct the scheduled inspections for recognition of increased intake in PG seats in 9 subjects namely Medicine, Psychiatry, Respiratory Medicine, Paediatrics, Pathology, Ophthalmology, Obstetrics and Gynaecology, ENT, and Anaesthesia and one more assessment for Renewal of recognition of MD course in Community Medicine. These inspections will be held during 2023 MUHS Summer Practical examination probably in last week of June 2023 and first/second week of July 2023. Dean asked all these departments to be ready for these inspections.

3. **U. G. Results** : Dean announced the Winter-2022 Examination Result for Final MBBS P-II 2018 Batch, which was declared on 03/04/2023. The percentage of the passing students is 83.97% and the result of 3 students is withheld. There are some students who have failed in practical examination and 5 students have got Distinctions (3 in OBGY and 2 in Paediatrics). Dr. Neena Nagdeo, I/c. U. G. Cell, informed about results of 2021 Batch, which was declared on 31/03/2023.

4. **Academic Monitoring Committee** : Dean further informed that we have constituted new Academic Monitoring Committee which will monitor the academics in our institute. Attendance monitoring is just a part of the academic monitoring. Though we have started students biometric attendance system, currently there are some technical difficulties which will be sorted out very soon. Biometric should be taken in front of the teacher. Dean said that Academic monitoring should be outcome based for which a structured evaluation and monitoring policy will be formulated in the due course of time. Academic monitoring includes both UG and PG courses.

5. **Spine Software** : An issue of mandatory requirement of approval of substitute teacher for applying leaves in HRMS was discussed in detail, wherein, it became evident that if someone becomes substitute for approval of another teacher's leaves, then afterwards he/she can not apply even for sick leaves in the same duration for which he has been substitute teacher. One teacher can be substitute for only one other teacher. Few members pointed out that in small departments, many times more members need leaves due to genuine reasons, where substitute teachers are not available. Dean asked HR Director to study the problem in detail and prepare a policy regarding mandatory requirement of a substitute teacher.

6. **IQAC** : Dr. Mohana Majumdar informed that there is a feedback from 62 P.G. Students. She read out the suggestions, which came from P.G. Students. Regarding discussion on conduct of PG Activity, Dr. T. Manohar, HOD, Gen. Medicine said that more place will be required for bedside PG activity in the ward as the partitions between the patients and beds caused inconvenience. Dr. Manohar further raised the issue of lift, which is required in the Skill Lab Building. Some members suggested there should be a capsule lift in this complex. SAO said there was discussion with the Architect Mr. Killedar and Civil Engineers, as per their opinion it is not possible to install the lift. SAO was asked to look into the matter seriously and submit the report till next College Council Meeting. Dr. Manohar further requested that if possible, partitions in at least part of any one general ward should be removed, so that Bedside PG Activities can be conducted smoothly.

Dr. Mohana Majumdar further informed that still many of the departments are not sending IQAC data regularly. She appreciated the Departments of Pathology, Psychiatry Orthopaedics, Anaesthesiology and Ophthalmology for having submitted the data. She requested Dean sir to motivate the department to send the data as early as possible. Dr. Mohana, DGA further said that out of the 58 committees only 13 committees have uploaded their Minutes of Meeting in the ERP software. List of the members also needs to be updated. Dean said if there is any change in the committee constitution, it should be immediately informed to IQAC, so that necessary changes can be incorporated in the ERP Software and also all the Committee Chairmen as well as Member Secretaries were instructed to upload all the minutes of the meeting of their committee as early as possible. Dr. Mohana informed that a NAAC Refresher Course for departmental NAAC members will be held from 18 to 21 April 2023.

7. **RHTC Katol** : Dr. Aniruddha Deoke, Medical Superintendent informed the house that regular activities at RHTC are going on. Most of the people are sending their Jr. Residents. He requested to send JR-2 from the Department of General Medicine, General Surgery, OBGY and Paediatrics. Dr. Nitin Deosthale said due to the late admissions of last two batches, there is not much gap between JR-1 & JR-2 hence any JR is similar as per as their experience is concerned. Dr. Deoke further informed that Eye O.T. is going to be started very soon and extended his special thanks to Dean sir, Medical Superintendent, NKPSIMS, and HOD Ophthalmology as well as HOD, Anesthesiology for their extra efforts to start Eye O.T. at RHTC Katol.

8. **P. G. Cell** :
 - i. **PG Students related matters** : Dr. Sawane said that admissions of exam going Batch were done late from May to August and their 3 years residency will be calculated from their date of admission/joining. It is possible that some students will be completing their 3 years residency after their University examination is over. Such students will have to rejoin their duty after University examination for completion of 3 years residency. College will not issue residency completion certificate without completion of 3 years residency. He said that a separate circular regarding this will also be issued from PG Cell. Dr. Sawane informed that PG Preliminary examination of 2020 batch will be over before 20th May 2023. All departments were instructed to conduct practical examination accordingly though it falls in one half of summer vacation.
 - ii. **PPP Model** : Dr. Sawane asked all Heads of the departments to ensure compliance with PPP model for exam going PG students. He reminded that most of the clinical departments will have NMC inspection for which complete compliance to PPP model is mandatory.
 - iii. Competency based PG curricula: Dr. Sawane said that link for the competency based PG curriculum is already shared with all departments. All Heads and PG activity In-charge of their departments should go through this curriculum and find out what are the points which are other than what is being practiced till now. Whatever deviation is there it should be found out and implemented. Dr. Sawane suggested to add certain pages more in the PG log book, if required as per new curriculum.
9. **Research Cell** :
Annual Staff Research Presentation : Dr. Madhur Gupta informed the house that Annual Staff Research Presentations were held in the last week of March 2023, in which all 20 departments had their presentation. There were 4 judges for event and the prizes announced will be given on 15/08/2023.
10. **Medical Education Technology** :- Dr. Madhur Gupta appraised the house about various activities and events conducted by MET Department.
11. **Hospital** :
 - i. **Achievements** : Col (Dr.) Vikas Dhanorkar, Director (Hospital Admn.) informed about the achievements of the hospital. He told that hospital has

received NABH accreditation certificate and NABL accreditation inspection for Central Lab was successfully conducted recently with appreciation by the assessors. He said that our hospital has also got the Rashtriya Bal Swasthya Karyakram. He said that all efforts are being made now to obtain Organ Transplant approval at our hospital. Dean complimented the efforts of everyone especially of the hospital team for this achievement.

- ii. **Installation of Water Cooler** : Dr. Dhanorkar further informed that water coolers have been successfully installed in front of the Labour Room and another at MICU / ICU in the hospital area. He said as there is no proper place on 4th floor for installation. The Waiting Area has been shut down since long because of the seepage problem at CSSD and there is no other place. He suggested to close down toilets in Waiting Area and Water Cooler to be installed in the Waiting Area.
 - iii. **Central Sample Collection from Wards** : Central Collection for samples from various wards has been found to be convenient to patients. Central Collection Center for the samples from all other Wards will also be functional near Matron Office from 8.00 a.m. to 3.00 p.m. daily. All wards can send their samples to this collection centre, which will be responsible for collection and carriage of samples to the CPL at regular intervals. There is a Billing Counter near ICCU, which will also function during this period for receiving payments of investigations. He requested all the Clinical HODs as well as Unit In-charges to instruct their faculties, JRs and Interns to utilize this facility to the maximum, so that patients' relatives carrying the samples from Ward to CPL can be avoided in future.
 - iv. **Shifting of 'Pain Clinic'** : Dr. Dhanorkar further informed that Artificial Limb Center is vacant since long and it is not in use and closed. He suggested that it can be used as 'Pain Clinic'. Dr. Deosthale also suggested to shift Pain clinic to previous Limb Center. Dr. Anjali Bhure, HOD, Anesthesiology, requested not to shift the Pain Clinic elsewhere.
12. **Library** :
- Incharge Library said that a proposal for the purchase of Print Journals has been submitted to the Purchase Department. After discussion Dean said that the college council recommends urgent procurement of Print Journals.

- Incharge Library further said that books also need to be purchased and the proposal has already been submitted.
- Incharge, Library further informed that Mr. G. M. Ghoderao, Assistant Librarian is going to be retired this month and there will be a shortage of staff and recommended his re-appointment. His proposal has been sent to the management and approval is awaited.

13. **Online Webinar** : Dean informed the house that there will be Online Webinar on Intellectual Property Rights (IPR) on 11/04/2023 between 2.30 to 3.30 online and Speaker is Dr. Bharat N. Suryawanshi, Asst. Controller of Patents & Designs. Dean further said that it is a very useful webinar and hence, he requested all the faculties and PG Students to compulsorily register and attend the webinar.

ACTION TO BE TAKEN

Sr. No.	Item No	Actionable Items	Responsibility	Deadline
1.	1	Drafting an Academic Monitoring Policy and Preparation of Report regarding less attendance of students	Academic Monitoring Committee	Within 2 month
2.	2	Preparation for NMC inspections for Recognition of increased PG seats – SAF, All Records, PG students' Logbooks, Proof of PPP model	Head of Medicine, Psychiatry, Respiratory Medicine, Paediatrics, Pathology, OBGY, ENT, Ophthalmology, Anaesthesia and Community Medicine	15 th June 2023
3.	5	Possible change in policy for Substitute teacher requirement in SPINE software	HR Director	Within 1 month
4.	6	<ul style="list-style-type: none"> • Removing partitions of one General Ward for PG Teaching • Feasibility of capsule lift in skill lab building. 	Sr. Admn. Officer Sr. Admn. Officer	One Week One month

Sr. No.	Item No.	Actionable Items	Responsibility	Deadline
		• Sending monthly required departmental data to IQAC and Uploading MoM of various committees in ERP portal	Departmental Heads and Chairman/Secretaries of various committees	On regular basis
5.	8	Three years residency of 2020 batch PG students to be ensured and concerned PG students to be informed.	All PG departments	Before Prelims examination
6.	12	Purchase of Print Journals and Books	Purchase Department	Immediately

NOTE : All Responsible people to submit compliance of ATR to Dr. Manish Sawane, Prof. & HOD, Physiology and Member Secretary, College Council Committee as per deadline.

The meeting concluded with vote of thanks to the Chair.



[Dr. Kajal Mitra]
Dean

Copy submitted for information to :

1. Hon'ble Chairman, VSPM AHE, Sitabuldi, Nagpur.
2. Hon'ble Vice Chairman, VSPM AHE, Sitabuldi, Nagpur.
3. Hon'ble Secretary, VSPM AHE, Sitabuldi, Nagpur.
4. Hon'ble Treasurer, VSPM AHE, Sitabuldi, Nagpur.

- Copy to :**
1. All Committee Members.
 2. All concerned

DEAN
N.K.P. Salve Institute
Of Med. Sciences & RC
and LMH, NAGPUR



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NKPSIMS & RC and LMH/Dean/Estb./33/2023

2nd June 2023

ANTI RAGGING COMMITTEE

MINUTES OF THE MEETING

Venue: **MET Hall**

Date of meeting: - **1st June 2023**

Time: **2.30 p.m.**


Following members were present in the meeting:-

Sr. No	Name Of Members	Designation
1	Dr. Kajal Mitra	Dean
2	Dr. Vilas Thombre	Vice Dean (Academic)
3	Dr. Sushil Gawande	Prof. Psychiatry
4	Dr. Mohana Majumdar	Director, General Administration
5	Dr. H. Kanade	HOD, FMT
6	Dr. Vivek Harkare	HOD, ENT
7	Dr. Manish Sawane	HOD, Physiology
8	Dr. Madhur Gupta	HOD, Biochemistry
9	Dr. Deepali Onkar	HOD, Anatomy
10	Dr. Anuja Bhalariao	HOD, OBGY
11	Dr. Tanuja Manohar	HOD, Medicine
12	Dr. Aniruddha Deoke	Prof. Community Medicine
13	Dr. Satish Deshmukh	Prof. Gen. Surgery
14	Dr. Anne Wilkinson	Asso. Prof. Pathology
15	Dr. Rakhee Ambade	Asso. Prof. Physiology
16	Dr. Sushrut Fulare	Chairperson, CSC
17	Dr. Shilpa Hajare	Asso. Prof. Community Medicine
18	Dr. Bhavna Bhirud	Asst. Prof. Physiology
19	Dr. Lokesh Gotmare	Senior Administrative Officer
20	Dr. Pankaj Singh	Psychologist
21	Mr. Rishikesh Ghanorkar	President, CSC
22	Ms. Aditi Kshirsagar	Secretary, CSC
23	Dr. Archana Joshi	Parent Representative
24	Mr. Sandeep Patil	Incharge, Security
25	Mr. Amit Mahajan	Coordinator Hostel
26	Mr. Virendra Khadatkar	Advocate
27	Mr. Arup Mukherjee	NGO (ICHR (International Council For Human Rights, Nagpur)

At the outset Dean welcomed all the committee members and discussed as under:-

1. Dr. Sushil Gawande, Member Secretary briefed the house about anti-ragging measures required in the campus.
 - i. Dr. Gawande informed about new members included in the committee.
 - ii. Anti-ragging register has been kept at the reception of dean office. Students can write the complaints regarding ragging in that register
 - iv. Committee has prepared the board of anti-ragging committee with mobile numbers. It is displayed at dean office. Students can contact any of the members of anti-ragging committee for the complaints regarding ragging.
2. Dean informed the house that administrative rounds of the hospital have been started. All the senior faculties are visiting the hospital. Vice Dean requested all senior faculty to give surprise visit to hostel where junior students are staying. Male faculty should take the round of boy's hostel and female faculty should visit girl's hostel.
5. Dean invited suggestions from the members to prevent the incidences of ragging.
 - i. Dr. Madhur Gupta reemphasized to strengthen Mentorship Programme "ANUBANDH"
 - ii. Vice Dean instructed wardens and security guards that senior students should not be allowed to enter into Gangasagar Hostel.
6. Dean emphasized that Anti Ragging Committee meeting should meet immediately after admission of new students.

Meeting ended with the thanks to the chair.


Dr. Sushil Gawande
Member Secretary
Anti Ragging Committee


Dr. Kajal Mitra
Dean & Chairman
Anti Ragging Committee

DEAN
N.K.P. Salve Institute
Of Med. Sciences & R
and LMH, NAGPUR

- Copy to** :
Nagpur
1. Hon'ble Chairman, VSPM AHE, Sitabuldi, Nagpur
 2. Hon'ble Working Chairman, VSPM AHE, Sitabuldi,
 3. Hon'ble Treasurer, VSPM AHE, Sitabuldi, Nagpur
 4. All the above persons who attended the meeting.



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No. NKPSIMS & RC and LMH/Lib./19/2023

Date: 04/03/2023

MINUTES OF LIBRARY COMMITTEE MEETING HELD ON 15th Feb. 2023

The meeting of Library committee was held on **15th Feb. 2023** at 01.00 p.m. in the NKPSIMS LIBRARY, Staff reading room, the following committee members were present for the meeting.

1. **Dr. V. V. Harkare, Chairman**, Library Committee Prof & HOD, Dept. of E.N.T.
2. **Dr. V. R. Thombre, Member**, Vice Dean, NKPSIMS & Prof. Dept of Microbiology
3. **Dr. M.V. Sawane Member**, Prof & HOD, Dept. of Physiology.
4. **Dr. S. D. Mahore, Member** Prof & HOD, Dept. of Pathology
5. **Dr. S. Mankar**, Prof & HOD of Dept of Orthopedics
6. **Dr. M. S. Deshpande Member**, Principal, VSPM's Coll. of Physiotherapy
7. **Mrs. S. P. Sarve**, Librarian NKPSIMS
8. **R. A. Ghanorkar**, Student member
9. **A.S. Kshirsagar**, Student member


The following agenda were discussed.

Sr. No.	Agenda	Discussion / Decision	Action to be taken
1	Confirmation of minutes of previous meeting	ATR confirmed of last meetings,	-
2	Dates to be decided for 2023 books exhibition	The librarian informed the committee members that the Book exhibition, as is done every year, we are planning to hold a 'Book exhibition' at our campus. Chairman sir and committee members about book purchase in 2023 for that they suggested to the take books exhibition in harmoni hall from 27 Feb to 02 March 2023 as during that time most of the teaching faculty can come & recommend books easily.	Librarian to take follow-up.
3	Library budget approval for 2023-24 NKPSIMS & PHY.	The librarian informed the committee members that the proposal of the NKPSIMS library & Physiotherapy library budget is ready for the year 2023-24 the cost of the library budget is increased by 10 % as compared to the previous year 2022-2023 library	Librarian to take follow-up.

		budget. Committee members suggested to send the proposal of the library budget to the dean and management for approval.	
4.	Dates to be decided for 'Medline Ultimate' workshop for all PG and Staff.	librarian suggested to committee members that before 'Medline Ultimate' subscription, the workshop is must for staff and new pg students, the committee members accept it and suggested to take workshop in 3 rd week of March 2023.	Librarian and to take follow-up.
5.	Online database DELNET subscription approval 2023	Librarian informed to committee members that we had taken online database 'DELNET' subscription for NAAC of Rs.19000/- but as we became the members of 'DELNET' subscription they give this subscription for Rs.13570.00/-so committee members agreed to continue the subscription.	Librarian and to take follow-up.
6.	Any other matter with the permission of the Chairman	1) New library committee member add- The librarian informed the committee members that Dr. Rajiv Sonarkar is a library committee member but he resign from the College. So who is replace the committee member, all committee members suggested inviting Dr. Pradeep Pazare Department of Paediatric in place of Dr. Rajiv Sonarkar. 2) External student's fees - Librarian informed the committee members that the same outside or external students submitted an application for a request to allow in the library reading room. Librarian asked the committee members whether outside or external students are allowed to reading rooms for study. Committee members said no to any outsiders.	Librarian and to take follow-up.

The meeting was adjourned with a vote of thanks to the Chair.


Dr. V. V. Harkare
 Chairman
 Library Committee
 N.K.P. & S.P. & M.D. Sciences &
 RC and LMH, Nagpur


Mrs. S. P. Sarve
 Librarian
 N.K.P. & S.P. & M.D. Sciences &
 RC and LMH, Nagpur

Copy to:

- All HODs & Lib. Committee Members NKPSIMS&RC & LMH, Nagpur.
- The Dean Office NKPSIMS&RC&LMH Nagpur for information



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Minutes of Meeting

Committee Name : CURRICULUM COMMITTEE
Meeting Name : QUARTERLY-1-2023
Venue : SAMWAD HALL
Agenda : QUATERLY REVIEW -ELECTIVE POSTING

Date : 31/03/2023

Start Time : 13:00 End Time: 14:00

Following members were present in the meeting:-

Sr.No	Name	Designation
1	DR. MADHUR GUPTA	COORDINATOR
2	DR. VIVEK HARKARE	MEMBER
3	DR. NEENA NAGDEO	MEMBER
4	DR. DEEPALI ONKAR	MEMBER
5	MR TANUJA MANOHAR	MEMBER

Total Members :- 5

Following are minutes of the meeting / Action taken Report

Sr.No.	Point Discussed / Responsibility	Timeline	Action Taken if any
1	Curriculum Committee: Report of Elective Posting <ul style="list-style-type: none">As per the directives of National Medical Commission (NMC) regulations on Graduate Medical Education-2020 on modules for Electives, effective from the CBME batch (2019) and in accordance with the letter from Maharashtra University of Health Sciences (MUHS), the students of 2019 batch underwent Electives posting after the completion of Third Part-1 university examination in two blocks.		
2	<ul style="list-style-type: none">The details regarding the electives available in various departments was displayed on the college website.Block 1 consisted of 9 modules from pre & para-clinical departments.Block 2 consisted of 20 modules from clinical departments.A total of 127 students of the 2019 batch who were pursuing Third MBBS Part-1 were directed to submit their choice of electives for both blocks via a Google form.		

Minutes of Meeting

	<ul style="list-style-type: none">• Allotment of electives was done in order of merit based on marks secured in the II MBBS university examination.• Students underwent Block 1 posting from 20/02/2023 to 06/03/2023 and Block 2 posting from 07/03/2023 to 21/03/2023.• Feedback was collected from all the students as well as the departments which was extremely positive.• This program could be successfully conducted only after the able guidance of Honourable Dean Dr. Kajal Mitra Sir and with the kind cooperation of the below-mentioned committee members.																				
3	<table style="width: 100%; border-collapse: collapse;"><tr><td style="width: 50%;">Dr. Anne Wilkinson</td><td style="width: 50%;">Pathology</td></tr><tr><td>Dr. Deepali Onkar</td><td>Anatomy</td></tr><tr><td>Dr. Neena Nagdeo</td><td>Microbiology</td></tr><tr><td>Dr. Vivek Harkare</td><td>Otorhinolaryngology</td></tr><tr><td>Dr. Tanuja Manohar</td><td>General Medicine</td></tr><tr><td>Dr. Shital Maske</td><td>Anatomy</td></tr><tr><td>Dr. Harsh Salankar</td><td>Pharmacology</td></tr><tr><td>Dr. Sonali Khadakkar</td><td>Otorhinolaryngology</td></tr><tr><td>Dr. Swapnali Bansode</td><td>Paediatrics</td></tr></table>	Dr. Anne Wilkinson	Pathology	Dr. Deepali Onkar	Anatomy	Dr. Neena Nagdeo	Microbiology	Dr. Vivek Harkare	Otorhinolaryngology	Dr. Tanuja Manohar	General Medicine	Dr. Shital Maske	Anatomy	Dr. Harsh Salankar	Pharmacology	Dr. Sonali Khadakkar	Otorhinolaryngology	Dr. Swapnali Bansode	Paediatrics		
Dr. Anne Wilkinson	Pathology																				
Dr. Deepali Onkar	Anatomy																				
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Dr. Vivek Harkare	Otorhinolaryngology																				
Dr. Tanuja Manohar	General Medicine																				
Dr. Shital Maske	Anatomy																				
Dr. Harsh Salankar	Pharmacology																				
Dr. Sonali Khadakkar	Otorhinolaryngology																				
Dr. Swapnali Bansode	Paediatrics																				

Total Minutes: 30

Disclose Attachment



DR. MADHUR GUPTA
Authorized Signatory



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NKPSIMS & RC and LMH/Bioethics Com./ 01/2022

07 December 2022

BIOETHICS COMMITTEE

Venue: **Conference Hall**

Date : **6th December 2022**

Time : **1 p.m.**

The meeting was held under the Chairmanship of Dr. Kajal Mitra, Dean.

Following members were physically present in the meeting: -

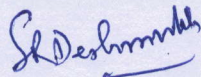
1	DR. SHUBHADA DESHMUKH	Prof. Emergency Medicine	HEAD
2	DR. HARSH SALANKAR	Asso. Prof. Pharmacology	MEMBER SECRETARY
3	DR. MANISH SAWANE	Prof. & HOD, Physiology	ADVISORY BOARD MEMBER
4	DR. MOHANA MAJUMDAR	Director (General Administration)	MEMBER
5	DR. AVINASH DHOK	Prof. & HOD, Radiodiagnosis & Imaging	MEMBER
6	DR. SUSHIL GAWANDE	Asso. Prof. Psychiatry	MEMBER
7	DR. AMIT DATE	Asso. Prof. Pharmacology	MEMBER
8	DR. PURVI MISHRA	Asst. Prof. Anatomy	MEMBER
9	DR. SHADMA QUAZI SYED	Asst. Prof. Pharmacology	MEMBER

Minutes of the Meeting

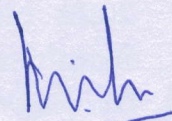
1. Dr. Shubhada Deshmukh, Head of the Bioethics committee welcomed the Chairman and all the members to the Biannual meeting of the committee.
2. Dr. Shubhada Deshmukh Mam proposed that there should be one representative from every professional year for collection of the report of all the Bioethics and AETCOM related activities from all the departments of that professional year. Chairman agreed to the suggestion. AETCOM module lectures detail such as circular, attendance, photographs and report of the activity conducted by the individual department from July 2022 onwards should be sent through these representatives to the Bioethics committee and IQAC office.
3. Dr. Rajiv Sonarkar requested to circulate the CBME booklet on AETCOM, Dr. Harsh Salankar agreed to do the same.
4. Dr. Shubhada Deshmukh Mam informed that she will be taking session on Medical Ethics in foundation course for 1st MBBS students on 07/12/2022.
5. Dr. Sawaney Sir informed that JR1 orientation workshop will be conducted in the month of December 2022. Dean Sir suggested that "Medical Ethics & Etiquettes" session should be conducted during the orientation workshop of JR1 students.

6. After the consensus from all the committee members it was decided Bioethics workshop will be conducted for JR2 students in February 2023. Various topics for the workshop would be:-
- Informed consent
 - Communication skills
 - GCP guidelines
 - Breaking bad news
 - Explaining the prognosis to the patient and its relatives
 - Confidentiality
 - End of life care
 - Palliative care
7. Role play competition would be conducted for JR3 on 24/02/2023. One entry from every department would be compulsory. Topic for the role play would be decided by the Residents in consensus with the HOD and should be relevant to their department.
8. The winner of the role play competition would receive a running trophy.
9. Panel discussion activity on "Medicolegal issues" which would be moderated by Dr. Harsh Salankar will be conducted for all the residents in March or April 2023. The proposed panelist for the activity would be a Senior Inspector from the nearest MIDC police station, a casualty medical officer, a faculty from Forensic Medicine department and a representative from the resident doctors.
10. Regarding addition of PG students in the Bioethics committee, all the members unanimously decided not to include them.
11. Dr. Shubhada Deshmukh Mam, with the permission of the chair proposed addition of some new members in to the committee. The new members to be added would be Dr. Vivek Pande from department of Medicine, Dr. Kanchan Dvimuthe from department of Obstetrics and Gynaecology and Dr. Archana Joshi from Microbiology department. Dr. Amit Date and Dr. Shadma Quazi would be omitted as already the representation from the same department is present.

The meeting concluded with thanks to the chair.



Dr. Shubhada Deshmukh
Head Bioethics Committee



Dr. Kajal Mitra
Dean

DEAN
N.K.P. Salve Institute
Of Med. Sciences & RC
and LMH, NAGPUR

Copy to : All Members of the Committee



NKPSIMS & RC and LMH/U.G./ 885 /2022

Date: 15/06/2022

Undergraduate Cell

Minutes of Meeting

A meeting of **all the CR and LR of all the batches** was held on 14th June 2022 in college council hall at 12 noon.

Hon Dean addressed the students and stressed the importance of attending all classes regularly. Dean sir also told them that the attendance is a mandatory requirement for their eligibility in the university exams and any student who does not have the same will not be allowed to appear in the same.

They were told to communicate the same to the batchmates.

The meeting ended with thanks by Dr Madhur Gupta, incharge, UG cell.

Dr. Madhur Gupta
Incharge UG Cell
NKP SIMS & RC and LMH
Nagpur

Dr. Kajal Mitra
Dean
NKP SIMS & RC and LMH
DEAN
N.K.P. Salve Institute
Of Med. Sciences & RC
and LMH, NAGPUR